



HREC FULL COMMITTEE MEETING DATES

2026

Submission Deadlines for Full Committee Review	HREC Full Committee Meeting Dates
Wednesday 19th November 2025	Friday 30 January 2026
Wednesday 14 January 2026	Friday 27 February 2026
Wednesday 18 February 2026	Friday 27 March 2026
Wednesday 18 March 2026	Friday 24 April 2026
Wednesday 15 April 2026	Friday 29 May 2026
Wednesday 13 May 2026	Friday 26 June 2026
Wednesday 17 June 2026	Friday 31 July 2026
Wednesday 15 July 2026	Friday 28 August 2026
Wednesday 12 August 2026	Friday 2 October 2026
Wednesday 16 September 2026	Friday 30 October 2026
Wednesday 14 October 2026	Friday 27 November 2026

Please see the link to HREC training requirements: [**Please read the important training notification before applying for new ethics submissions.**](#)

New Protocol Applications for Full Committee Review

New protocol applications for Full Committee review should be submitted as early as possible on or before the above submission deadlines. Any protocol amendments or annual approvals for Full Committee review must also be submitted on or before the above submission deadlines.

New protocol applications for Full Committee review must be submitted as a PDF portfolio to hrec-submissions@uct.ac.za

Any delayed or late submission will require the application to be held over to the next Full Committee meeting date.

New Protocol Applications for Expedited Review:

Please note: There are no submission deadlines for Retrospective Record Reviews, Sub-study/Secondary analyses, Case reports, cell line studies and Waivers.

Please note that review of new protocol applications for expedited review submitted during November 2026 may be delayed or held over to January 2027 due to limited availability of reviewers during this busy period of the academic calendar.

Please refer to the [HREC Standard Operating Procedures](#) for guidance on criteria for possible expedited review of new protocol applications.

Should a new protocol application that is submitted for expedited review require Full Committee review, the application will be reviewed at the next possible Full Committee meeting, as determined by the initial date of submission of the new protocol application.

New protocol applications for expedited review must be submitted as a single PDF to hrec-submissions@uct.ac.za

Important notes for all submissions to the HREC:

Please ensure that you have downloaded and completed the latest versions of HREC application forms, available on the HREC website: <https://health.uct.ac.za/home/human-research-ethics>

Please ensure that all sections of the HREC application forms have been completed and that information inputted on the application form is consistent with information in the synopsis and protocol.

Please also ensure that the Department Research Committee (DRC) Chair & Head of Department (HOD) or Head of Division (HoDiv) have **signed** your application before submission to the HREC Office.

Please note the following important dates for the year end of 2026:

IMPORTANT DATES FOR 2026	
Last submission date for applications for Full Committee review in 2026	Wednesday 14th October 2026
Last submission date for applications for Expedited Review in 2026	Friday, 13 November 2026
HREC Office closed	21st December 2026 to 10th January 2027 (Reopen on the 11th January 2027)
First 2027 Full Committee Meeting submission deadline	18th November 2026