

HUMAN RESEARCH ETHICS APPLICATION SUBMISSION DATES

NB: To ensure that your application has been approved in time by the Departmental Research Committee (DRC) in the School of Public Health **please submit as early as possible on or before the DRC submission date below.**

Applications for the DRC must be submitted to the DRC administrator electronically at phfm-drcethics@uct.ac.za.

DRC final submission dates (all Wednesdays)	HREC submission dates (all Wednesdays)	HREC meeting dates (all Fridays)
	4 January 2023	27 January 2023
30 November 2022	18 January 2023	24 February 2023
08 February 2023	15 February 2023	31 March 2023
08 March 2023	15 March 2023	5 May 2023
12 April 2023	19 April 2023	26 May 2023
10 May 2023	17 May 2023	23 June 2023
07 June 2023	14 June 2023	28 July 2023
12 July 2023	19 July 2023	25 August 2023
08 August 2023 (Tuesday)	16 August 2023	29 September 2023
13 September 2023	13 September 2023	27 October 2023
12 October 2023	18 October 2023	24 November 2023

NB: Protocols should be submitted as early as possible on or BEFORE the submission date. Please ensure that the DRC & HOD(iv) sign your application before submission to the HREC Office. All these are essential to facilitate assessment by the reviewers prior to the meeting. Any delay/late submission will require the protocol to be held over to a later meeting date.

Note: Please download the latest application forms found on the [UCT Administrative Forms](#) site.

Please submit your expedited applications in a single PDF and Full Committee submission in a PDF portfolio and send electronically to our email.

NB: Any protocol amendments or annual approvals for FULL COMMITTEE review MUST be submitted on the above submission dates as well.

Please note the following relevant dates for 2023:

TABLE OF RELEVANT DATES for 2023	
<i>Last submission date for new protocol applications for possible FULL COMMITTEE meeting review in 2023</i>	Wednesday, 18 October 2023
<i>Last submission date for new protocol applications for EXPEDITED review in 2023</i>	Friday, 10 November 2023
HREC CLOSED	22 December 2023 to 8 January 2024
First 2024 submission deadline	13 December 2023

For information on submitting a Research Proposal, please click on this link: [Departmental Research Committee | School of Public Health \(uct.ac.za\)](#) or contact the DRC Administrator on phfm-drcethics@uct.ac.za.