

MEDICINES CONTROL COUNCIL



GUIDELINE FOR THE DIRECT TRANSMISSION OF FEES PAYABLE TO THE REGISTRAR OF MEDICINES

This guideline has been prepared to serve as a guideline to enable the direct payment of fees into the bank account of the Medicines Control Council and must be read together with the Guideline on Fees Payable to The Registrar of Medicines and the General Information guideline.

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Version 2 Implementation date	13 July 2009
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MS M HELA
REGISTRAR OF MEDICINES

1 Method for the transfer of fees

- 1.1 Applicants may transfer fees directly into the bank account of the Medicines Control Council by electronic or manual deposit process.
- 1.2 As soon as the deposit has been made, confirmation of such deposit must be faxed to the MCC at the following fax number: +27 12 395 8468
- 1.3 This confirmation must also clearly indicate the reference for the deposit, i.e. Screening fee for application number xxxxx, as well as a deposit reference number.
- 1.4 For administrative control purposes it is preferable to have only one payment per transaction.
If payments for more than item are made per transaction, a clear breakdown must be supplied with the proof of payment.
- 1.5 Electronic transfers must include a reference to at least the applicant's name and telephone number, the product application number or purpose of the payment.
The reference field on the ABSA deposit slip is 20 characters. In some cases the name of the company together with a telephone number will exceed 20 characters, but preference should be given to a telephone number to enable the officials to make contact with the person making the deposit.

2 Bank details

Account name:	MEDICINES CONTROL COUNCIL
Account type:	CHEQUE ACCOUNT
Account number:	40-5939-2080
Bank:	ABSA
Bank Branch Code:	632005
Bank physical address:	240 VERMEULEN STREET, PRETORIA, 0001, SOUTH AFRICA
Swift Code:	ABSAZAJJ

3 Dishonoured cheques

- 3.1 It should be noted that applicants will be required to pay the administrative bank charges of R 65,00 per cheque if cheques are dishonoured.
- 3.2 Interest will also be charged in terms of Treasury Regulation 11.5.1 which states "Interest must be charged on debts to the state at the interest rate determined by the Minister of Finance in terms of section 80 of the Act."
- 3.3 Replacement cheques must be indicated as such and a receipt will not be issued to the drawer of the cheque again.