



Upcoming changes to NIH biosketch and Other Support forms

Outline

Current state

New state: Biosketches

New state: Other support

New state: UCT info

Effort committed to Sponsored (Funded) Projects

Sponsored Project = project funded via a grant

Committed Effort = time spent working on a grant-funded project. You cannot be committed more than 100% to sponsored projects.

Some funders require more strict accounting of investigators' time spent on grant-funded projects to ensure the projects they fund get the expected effort commitment.

Current state

Other Support



2.5.1 Just-in Time Procedures

Allow certain items to be submitted later while application is under consideration
If changes then verify accuracy and validity of all administrative, fiscal, and programmatic information

Any of these could be due at JIT, depending on your project requirements:

- Certification of IRB (HREC at UCT)
- Verification of IACUC (What do we call animal ethics here?)
- Human subjects education requirement
- Human Embryonic Stem Cells (hESCs)
- Genomic Data Sharing Institutional Certification
- Other Information Requested by the Awarding IC (budget revisions, clarifications)
- **Other Support form**

The Other Support form is required for all individuals designated in an application as Senior/Key personnel.

If changes to Other Support, you update during Research Performance Progress Report (RPPR).

Biosketches

Instructions for a Biographical Sketch

These instructions apply to Research (R), Career Development (K), Training (T), Fellowship (F), Multi-project (M), and SBIR/STTR (B).

Who must complete the "Biographical Sketch" section:

All senior/key personnel and [other significant contributors \(OSCs\)](#) must include biographical sketches (biosketches).

**All Senior/Key personnel and Other Significant Contributors
must submit a biosketch**

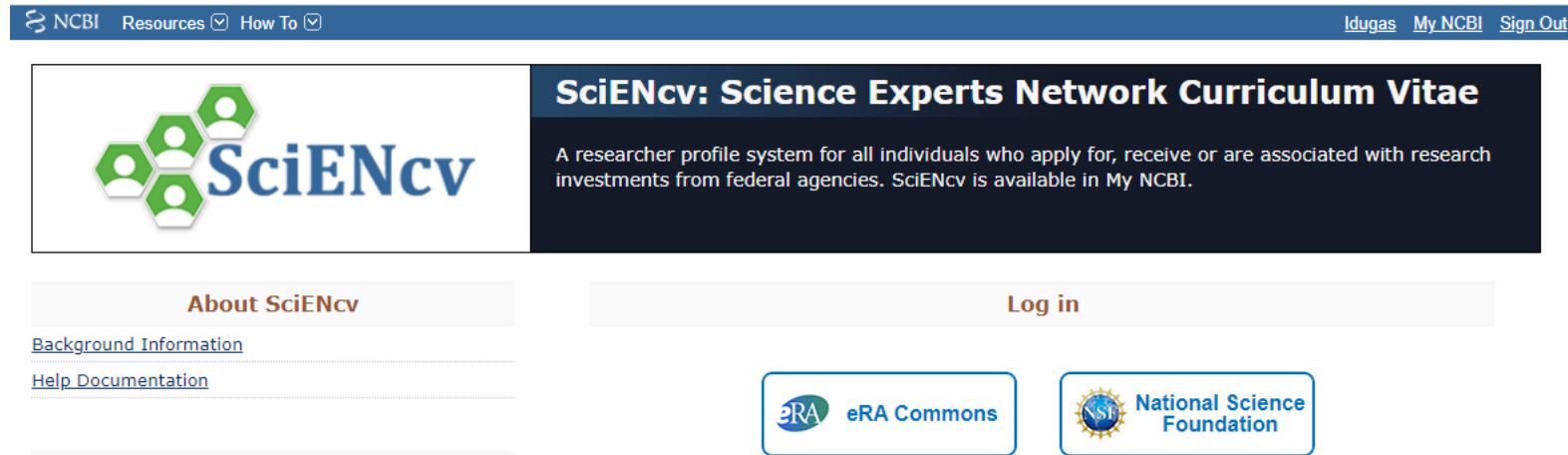
New state: Biosketch

- Section B: 'Positions and Honors' has been renamed 'Positions, Scientific Appointments, and Honors.'
- For the non-Fellowship Biosketch, Section D, "Additional Information: Research Support and/or Scholastic Performance" has been removed. Applicants may include details on ongoing and completed research projects from the past three years that they want to draw attention to within the personal statement, Section A.
- For the Fellowship Biosketch, Section D "Additional Information: Research Support and/or Scholastic Performance" has been updated to remove 'Research Support.' Applicants may include details on ongoing and completed research projects from the past three years that they want to draw attention to within the personal statement, Section A.

From 25 Jan 2022 failure to follow the appropriate Biosketch format may cause NIH to withdraw your application from consideration.

New state: Biosketch

Use SciENcv to ensure you always format correctly.



The screenshot shows the top navigation bar of the SciENcv website. On the left, there are links for 'NCBI', 'Resources', and 'How To'. On the right, there are links for 'Idugas', 'My NCBI', and 'Sign Out'. Below the navigation bar is a large banner for 'SciENcv: Science Experts Network Curriculum Vitae'. The banner features the SciENcv logo on the left, which consists of four green hexagons arranged in a cluster, each containing a white silhouette of a person's head. To the right of the logo, the text reads 'SciENcv: Science Experts Network Curriculum Vitae' in bold, followed by a description: 'A researcher profile system for all individuals who apply for, receive or are associated with research investments from federal agencies. SciENcv is available in My NCBI.' Below the banner, there are two main sections. On the left, there is a section titled 'About SciENcv' with links for 'Background Information' and 'Help Documentation'. On the right, there is a 'Log in' button. Below the 'Log in' button, there are two logos: 'eRA Commons' and 'National Science Foundation'.

NB: NIH is finalizing the SciENcv template for Other Support and anticipates that the template will be available beginning in FY 2022. (FY 2022 started on October 1)

Contact internationalgrants@uct.ac.za for help with SciENcv.

New state: Other support

Requirement

The format page has been re-organized to separate funded projects from in-kind contributions.

Signature block added for PD/PI or Other Senior/Key Personnel to certify the accuracy of the information. Each PD/PI or senior/key personnel must sign their respective Other Support form as a PDF prior to submission.

Immediate notification of undisclosed Other Support. The recipient must submit updated Other Support to the Grants Management Specialist named in the Notice of Award as soon as it becomes known.

Active project details has changed format and some required info.

The new format includes *all* years of all active support.
Prior format requested only current year.

Other Support – Project/Proposal

ACTIVE

*Title: Chloride and Sodium Transport in Airway Epithelial Cells

Major Goals: The major goals of this project are to define the biochemistry of chloride and sodium transport in airway epithelial cells and clone the gene(s) involved in transport.

*Status of Support: Active

Project Number: 2 R01 HL 00000 - 13

Name of PD/PI: Anderson, R.R.

*Source of Support: NHLBI

*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date: (MM/YYYY) (if available): 03/2021 – 02/2026

* Total Award Amount (including Indirect Costs): \$1,492,232

* Person Months (Calendar/Academic/Summer) per budget period.

Year (YYYY)	Person Months (##.##)
1. 2022	3.6 calendar
2. 2023	3.6 calendar
3. 2024	3.6 calendar
4. 2025	3.6 calendar
5. 2026	3.6 calendar

New state: Other support

NIH guidance is available

PHS OTHER SUPPORT - INSTRUCTIONS

This form provides information on active and pending support for personnel on NIH funded projects.

Other support includes all resources made available to researchers or senior key personnel in support of and/or related to all of their research endeavors, regardless of whether or not they have monetary value and regardless of whether they are based at the institution the researcher identifies for the current grant.

This includes: resources and/or financial support from all foreign and domestic entities that are available to the researcher. This includes, but is not limited to, financial support for laboratory personnel, and provision of high-value materials that are not freely available (e.g., biologics, chemicals, model systems, technology, etc.). Institutional resources, such as core facilities or shared equipment that are made broadly available, should not be included in Other Support, but rather listed under Facilities and Other Resources.

Other Support also includes in-kind contributions (such as office/laboratory space, equipment, supplies, or employees or students supported by an outside source). In-kind contributions do not constitute a 'recipient share' of the expenditures, and do not need to be included in the SF-425 FFR.

- If in-kind contributions **are intended for use on the project being proposed** to NIH in this application, the information must be included as part of the Facilities and Other Resources or Equipment section of the application and need not be replicated on this form.
- In-kind contributions **not intended for use on the project/proposal being proposed** in this application must be reported below. If the time commitment or dollar value is not readily ascertainable, reasonable estimates should be provided.

Institutions are required to submit copies of contracts specific to senior/key-personnel foreign appointments and/or employment with a foreign institution for all foreign activities and resources that are reported in Other Support. If they are not in English, recipients must provide translated copies (see NIH [GPS 2.5.1](#)). This does not include personal service contracts, or employment contracts for fellows supported by foreign entities.

NOTE: Other support does not include training awards, prizes, gifts or start-up support provided to the individual by the applicant organization.

For information pertaining to the use of and policy for other support, see [NIH Grants Policy Statement, Section 2.5.1: Just-in-Time Procedures](#). Neither the application under consideration nor the current PHS award for this project should be listed as Other Support.

Devoted effort must be measured using "person months." NIH and other PHS agencies use the concept of "person months" as a metric for determining percent of effort. For more information about calculating person months, see NIH's [Frequently Asked Questions on Person Months](#).

[Project/Proposals Section:](#)

Templates and examples are available

OMB No. 0925-0001 and 0925-0002 (Rev. 12/2020 Approved Through 02/28/2023)

For New and Renewal Applications – DO NOT SUBMIT UNLESS REQUESTED PHS 398 OTHER SUPPORT

There is no "form page" for reporting Other Support. Information on Other Support should be provided in the format shown below.

*Name of Individual: Anderson, R.R.
Commons ID: AndersonRR

Other Support – Project/Proposal

ACTIVE

*Title: Chloride and Sodium Transport in Airway Epithelial Cells

Major Goals: The major goals of this project are to define the biochemistry of chloride and sodium transport in airway epithelial cells and clone the gene(s) involved in transport.

*Status of Support: Active

Project Number: 2 R01 HL 00000 - 13

Name of PD/PI: Anderson, R.R.

*Source of Support: NHLBI

*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date: (MM/YYYY) (if available): 03/2021 – 02/2026

* Total Award Amount (including Indirect Costs): \$1,492,232

* Person Months (Calendar/Academic/Summer) per budget period.

Year (YYYY)	Person Months (##.##)
1 2022	3.6 calendar
2 2023	3.6 calendar
3 2024	3.6 calendar
4 2025	3.6 calendar
5 2026	3.6 calendar

*Title: Ion Transport in Lungs

Major Goals: The major goal of this project is to study chloride and sodium transport in normal and diseased lungs.

*Status of Support: Active

Project Number: 5 R01 HL 00000-07

Name of PD/PI: Baker, J.B.

*Source of Support: NHLBI

*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date: (MM/YYYY) (if available): 04/2017 – 03/2022

OMB No. 0925-0001 and 0925-0002 (Rev. 12/2020 Approved Through 02/28/2023)

Name of Individual:
Commons ID:

* Total Award Amount (including Indirect Costs): \$981,736

* Person Months (Calendar/Academic/Summer) per budget period.

Year (YYYY)	Person Months (##.##)
4 2021	1.2 calendar
5 2022	1.2 calendar

PENDING

*Title: Liposome Membrane Composition and Function

Major Goals: The major goals of this project are to define biochemical properties of liposome membrane components and maximize liposome uptake into cells.

*Status of Support: Pending

Project Number: DCB 950000

Name of PD/PI: Anderson, R.R.

*Source of Support: National Science Foundation

*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date: (MM/YYYY) (if available): 10/2021 – 09/2023

* Total Award Amount (including Indirect Costs): \$262,921

* Person Months (Calendar/Academic/Summer) per budget period.

Year (YYYY)	Person Months (##.##)
1 2022	2.4 calendar
2 2023	2.4 calendar

IN-KIND

*Summary of In-Kind Contribution: Post-doctoral fellow, Dr. John Smith, who conducts research activities in the Anderson lab. Salary supported by Oxford University.

*Status of Support: Active

*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date (MM/YYYY) (if available):

*Person Months (Calendar/Academic/Summer) per budget period: N/A

*Estimated Dollar Value of In-Kind Information: \$80,000

*Summary of In-Kind Contribution: Cell line XYZ provided by Dr. Jennifer Smith at Cornell University.

New state: Other support

Follow the FAQs on the NIH site:

<https://grants.nih.gov/faqs#/other-support-and-foreign-components.htm>

If the applicant organization is a foreign institution, does the researcher need to provide copies of their contract with the applicant organization?

No. The researcher's employment contract with the applicant organization does not need to be provided. Contracts, grants or any other agreements with outside entities, such as other foreign organizations, must be provided.

NIH does not allow electronic signatures on attachments in electronic applications. Will electronic signatures be accepted on Other Support submissions?

Other Support submissions must be submitted as a flattened PDF, after all signatures are obtained (see Format Attachments for more details). Recipients and applicants may use the electronic signature software of their choice, and in alignment with their institutional practices. A typed name is not an electronic signature and is not acceptable.

New state: UCT

We anticipate a growing requirement from major funders to account for investigator effort committed to projects to ensure you are not *overcommitted*.

- eRA users will see small changes to the “Key Information” tab in the PI/Co-PI section so that we can name all known individuals on an application and understand their committed effort.
- Finance staff will capture new info in eRA to better track effort committed to sponsored projects.
- Further updates will continue to follow

Questions?

