







Division of

Emergency Medicine

Department of Family, Community and Emergency Care

MPhil in Emergency Medicine

2026

South Africa and Africa face many healthcare challenges, with a healthcare system facing a quadruple burden of disease, much of it presenting as acute emergencies. Emergency Medicine although well established in high income settings, remains a relatively new field in Africa and is a rapidly developing space as we develop African solutions, using the wealth of experience and evidence available. While specialist services are always required, there is a need to upgrade the knowledge and skills of all individuals working in Emergency Care environments. This programme will develop a group of highly competent Emergency Care workers with Clinical, Management and Research skills to promote Emergency Care in South Africa and across the continent.

We aim to produce Masters Graduates who will be able to critically appraise and assimilate medical literature and develop evidence-based practices and develop the key understandings and skills to evaluate and manage Emergency Care systems and be able to promote quality team-based Emergency Care. The research component will develop a foundation to promote and foster Emergency Care research, encourage evidence-based practice and develop locally appropriate policies.

PROGRAM COMPOSITION

The MPhil is an NQF level 9 program, comprising taught coursework, and a research dissertation, typically undertaken over 2-3 years. The degree entails 180 credits, each credit meaning one notional hour = 10 "real world" hours for the "average student". Most students will do 2 courses every semester (the year is divided into two 6-month semesters). Most courses are 15 credits, so 150 x 2 = 300 hours over 18 weeks = something like 16 hours a week!). This is a huge load for most working people and needs a great deal of commitment, motivation, and likely support from your employer if you combine the course with a full-time job. If concerned, consider first enrolling for individual courses rather than the whole degree! There is an opportunity to do this through registration initially as an "occasional student", with the option to upgrade to the degree at a later stage and carry forward the credits you have obtained (as long as they are not more than 50% of the credits for the degree — ie 4 courses maximum).

This course is offered through a blended learning platform - the majority of the teaching and learning will be done online, but it will be supplemented by contact days at UCT. Not all of the contact days are compulsory, and some you can attend remotely. **Please plan on a minimum of 2 trips to Cape Town every year.**

ADMISSION REQUIREMENTS

The MPhil Emergency Medicine is open to Doctors, Nurses and Paramedics in Emergency Care. Occasionally, we will ask the candidate to first enrol and successfully complete one or two courses as an occasional student before being allowed onto the full programme.

- Doctors MB ChB or equivalent; candidates should have a minimum of 1 year Emergency
 Care experience post internship and ideally completed 2 of the Advanced Life
 Support courses (ACLS, ATLS, APLS or PALS)
- Nurses 4-year Bachelor of Nursing or equivalent; minimum 2 years' experience in Emergency Care environment and completed 2 of the Advanced LifeSupport courses (ACLS, ATLS, APLS or PALS).

 Preference will be given to Nurses with Trauma or Critical care training
- **Paramedics** BTech or BEMC degree; minimum of 2 years post registration experience as a paramedic; ideally completion of 2 of the Advanced Life Support courses (ACLS, ATLS, PHPLS or similar).

Candidates must have an excellent command of the English language (medical English) and need to be familiar with commonly used software platforms (e.g. Microsoft Office components, Adobe Acrobat, Skype). It is imperative to have a computer, and access to a stable internet connection in order to successfully participate in the programme. It will be up to the candidate to make sure that they have the most up-to-date compatible software installed. A pre-acceptance "computer skills test" may be requested, as well as a motivational essay as to what you hope to achieve in the program and what makes you the ideal candidate.

If you do not meet the entry requirements for the MPhil – commonly prehospital and nursing practitioners without a 4-year degree – please consider the Post Graduate Diploma in Emergency Care offered by the Division. This is a purely online course, potentially open to those who do not meet the MPhil entry requirements and for possible RPL (recognition of prior learning). The PG Dip in Emergency Care will provide an extremely solid grounding and set you up for online learning and postgraduate study and if successful you would be well placed to join the MPhil program – but it won't give you credits towards the MPhil.

PROGRAM STRUCTURE Programme Convenor: A/Prof Peter Hodkinson

Teaching Semester

The MPhil coursework component is offered through a series of courses, each running for over one semester (half a year). To guide you to the 2026 academic calendar, these are the semester dates for 2026.

➤ Registration: 19 – 30 January 2026

Semester 1: 2 Feb 2026 – 12 Jun 2026
Semester 1 exams: 8 - 12 June 2026

➤ Midyear vacation: 15 June 2026 – 3 July 2026

➤ Semester 2: 06 July 2026 – 2 Nov 2026 Semester 2 exams: 09 – 13 Nov 2026

The program is offered as a blended learning process, with several "contact weeks" each semester where students are expected to come on campus in Cape Town for teaching and learning face to face through lectures, workshops, and courses. At this stage examinations at the end of each semester will be held online.

The only available stream in 2026 will be Clinical Emergency Care (8 courses: 6 core/2 electives) - 60 credit dissertation

Below is an outline of the course structure. Credits listed with each course. Candidates may always do more courses than required; never fewer. <u>Not all courses run every year</u> – we try to accommodate everyone, but it's not feasible to run courses for small numbers of students so some course only run in alternate years.

#Several of the second semester courses run alternate years – and on demand. Management and Leadership & DisMeRT will run in 2026, and Education will run in 2027.

YEAR	SEMESTER	Clinical Emergency Care
	G 1	Clinical Research Methods I
First Vear	Semester 1	Clinical Emerg Care I
riist i cai	Semester 2	Clinical Emerg Care II
	Schlester 2	
	Semester 1	Clinical Research Methods II
Second Year		Resuscitation and Critical Care
	Semester 2	Healthcare Systems
	Semester 1	Plus two electives
		Disaster Medicine
		Critical Care Retrieval and Transport
Electiv e	Semester 2	Management & Leadership
		Education and Training
		Disaster Medical Response Trg**
		Ambulatory Care & Travel Med
Credits	Coursework 15x8	120
	Dissertation	60
	TOTAL	180

SEMESTER OUTLINE FOR EACH STREAM:

I Clinical Emergency Care (need 8 courses):

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	Semester 1	Semester 2	
Year 1	CRMI	CEC II	core
	CEC I	#	
Year 2	CRM II	HCS	core
	RCC	#	
# Elective 1/2	Disaster	Critical Care R/T Education Leadership	elective
prerequisite			
Disaster)		_	
	Year 1 Year 2 # Elective 1/ 2 (*DisMert	Year 1 CRM I CEC I Year 2 CRM II RCC # Elective 1/ 2 Disaster (*DisMert prerequisite	Semester 1 Semester 2 Year 1 CRM I CEC I # Year 2 CRM II RCC # # HCS # # Elective 1/ 2 Disaster Critical Care R/T Education Leadership AC&TM Prerequisite

COURSES

In-course work (assignments, etc.) will count towards at least 50% of the course mark, with the summative assessment at the end of the course counting at most 50%. A 50% subminimum must be achieved in both, as well as an overall 50% to pass a course. Unless otherwise stated, upon failure in a final assessment, no supplementary examination is available, and the course will have to be retaken when it is offered again, if allowed by the university. (Also see Book 3 – General Rules & Policies: Master's Degrees [GM1 to GM10])

If 50% or more courses taken in a year fail, or the candidate is absent for the examinations without timely prior communication, the candidate may not be allowed to re-register for the degree in the following year. Continuous registration at the university is a necessity to allow for completion of the program, else a specific leave of absence needs to be applied for in special circumstances. Students will only be allowed to continue beyond four years with permission. [Refer to Divisional Progression Rules.]

Courses which have prerequisite courses required for entry include the following:

Course	Pre-requisite is a pass in
Resuscitation & Critical Care	Clinical Emergency Care 2
Clinical Emergency Care 2	Clinical Emergency Care 1
DisMeRT	Disaster Medicine
Global Emergency Care	Health Care Systems
Critical Care Retrieval and Transport	Clinical Emergency Care 1 and 2

Critical Care Retrieval and Transport Clinical Emergency Care 1 and 2

Please make sure you register for the right courses! Checking the courses you are registered for is your responsibility – we will only communicate deadlines to you and guide you on how to upload these forms on PeopleSoft. We will not be held responsible if you are a course short or do the wrong course for your stream/degree.

Most of the contact will be via the internet portal "Amathuba": https://amathuba.uct.ac.za/d2l/login. Most resources will be available there, communication will be through Amathuba and assignments are also submitted via this portal. Hence, the ability to access the internet frequently and to be able to negotiate the internet platform are a central prerequisite. It is the candidate's responsibility to access the available information, ensure that he/ she keeps their details up to date via the preference settings and/ or informs the programme co-ordinators of any problems. The candidate also needs to ensure that he/ she puts automated messages from Amathuba on their email "safe senders" list, as non-receipt of messages will be the candidate's responsibility.

Please note that we have to enforce strict deadlines for all assignments. Assignments handed in after the due date and time will be penalised by deducting 10% off the mark for every day when it is late. In all events, times mentioned refer to South African standard time (GMT +2). In the event of illness and other exceptional, unforeseen circumstances the course convenor may give the student an extension for the assignment submission. Again, strict deadlines need to be adhered to (see assignment submission policy).

Assignments are to reflect individual, original work and not that of a group of students working/studying together, unless it is specifically issued as a group assignment. University guidelines related to misconduct and dishonesty will apply and plagiarism will not be tolerated. The university utilises "Turnitin" for all assignments and the dissertation. Even in the event of Turnitin not being immediately available, it is still up to the student to ensure that they do not plagiarise according to the wider definition (see later in this document).

Short Course Descriptions

Clinical Research Methods I (CRM 1) - FCE6005F

This is a semester-based course designed to develop a coherent and basic understanding of the theory, research methodologies and techniques relevant to Emergency Medicine. Basic research methodologies, bias, confounders, and basic biostatistics are covered. A research proposal will be developed over the duration of the course and will be assessed as part of the course grade. Final assessment will be based on coursework (60%) as well as a final examination.

Year 1 Semester 1 — Course co-ordinator: A/Prof C Saunders, A/Prof P Hodkinson

Clinical Research Methods II (CRM 2) – FCE6006F

This course builds on the basic epidemiology taught in CRM I (FCE6005F) and deals with specific research designs in greater detail (systematic reviews, diagnostic and screening trials, randomised controlled trials) and techniques of critical appraisal of the major types of study design. In addition, the principles of research ethics are dealt with. The course also focuses on the skills you need to write a scientific paper (literature review, scientific writing). Final assessment will be based on coursework (60%) as well as a final examination. Year 2 Semester 1 — Course co-ordinator: A/Prof C Saunders

Clinical Emergency Care I (CEC 1) - FCE6007F

This semester-based course focuses on clinical emergency care. It will be a problem-based course with emphasis on evidence-based medicine and critical thinking. Students will be required to read prescribed reading (as well as any further reading considered relevant), followed by an assignment case or problem and will be expected to critically appraise the evidence and develop their own answers and solutions to the questions posed. Assessment is by virtue of completing assignments during the semester (60%) and a final summative examination (40%).

Year 1 Semester 1 — Course co-ordinators: Dr Lauren Lai King, Dr W Khan, Dr M DeMan, Dr K Evans, Dr J Hunt, Dr C Van Koningsbruggen

Clinical Emergency Care II (CEC 2) - FCE6008S

This semester-based course focuses on clinical emergency care. It will be a problem-based course with emphasis on evidence-based medicine and clinical decision-making. Students will be encouraged to critically appraise the evidence and develop their own management protocols. The focus will be on Trauma, Toxicology and Environmental Medicine, Obstetrics and Surgical emergencies. Assessment is by virtue of completing assignments during the semester (60%) and a final summative examination (40%).

Year 1 Semester 2 — Course Co-ordinators: Dr C Van Koningsbruggen, A/Prof P Hodkinson, Dr P Xafis

Resuscitation and Critical Care (RCC) – FCE6010F

This semester-based course focuses on clinical Emergency Care in Resuscitative and Critical Care medicine. It will be a problem-based course with emphasis on evidence-based medicine and clinical decision-making. Focus will be on systems for critical care, as well as advanced respiratory and cardiovascular support of the critically ill and injured. Core clinical

competencies in key emergency medicine related skills and procedures will be required. There may be compulsory contact sessions. Assessment is by virtue of assignments and forum discussions (60%), as well as a final formal examination (40%).

Year 2 Semester 1 — Course co-ordinators: Mr W Craig, Dr A Parker, Dr D Evans, A/Prof W Stassen

Healthcare Systems (HCS) - FCE6009S

This is a semester-based course designed to generate an understanding of the structure and financing within Healthcare systems. The structure and function of emergency care systems including global health systems, pre-hospital and in-hospital systems will be examined. An introduction to processes and flow in emergency systems, and how these are related to error and productivity will be examined. Assessment is by virtue of coursework (60%) and a final summative assessment (40%).

Year 1/2 Semester 2 — Course Co-ordinators: A/Prof W Stassen, Dr L LaiKing

Disaster Medicine - FCE6012F

This is a semester-based course, encompassing the underlying principles of Disaster medicine including risk assessment, preparation and planning, communication, and response. The course delineates the multiservice response required for a major incident. Students will be given practical knowledge of tools, resources and processes utilised in a medical major incident response. The assignments will involve case reports evaluating aspects of current disasters/major incidents. **Compulsory** contact session for this course is the five-day Disaster Medicine course in Cape Town in mid-May including a practical major incident response simulation. Assessment will be based on coursework -assignments (60%), participation during the contact course (10%) and a final oral examination (30%). *Year 1/2, Semester 1 — Course Co-ordinator: Dr W Smith, Dr M DeMann*

Education and Training in Emergency Care – FCE6013S (will run in 2027)

This is a semester-based course which will cover aspects of Adult learning theory, small group teaching, use of virtual learning environments (VLE) and electronic learning resources and clinical skills-based teaching. The training course will aim to develop core teaching skills useful on a day-to-day basis when teaching undergraduates, postgraduates, and paramedical students in the EC. The education section will build on the knowledge of the Clinical Research Methods Courses and focus on Evidence-based Medicine and knowledge translation in the EC. Assessment will be by coursework (40%), final project (30%) and a formal end-of-semester examination (30%).

Year 1/2, Semester 2 — Dr W Khan, A/Prof P Hodkinson, Mr W Craig

Ambulatory Care & Travel Medicine (AC&TM) – FCE6030S (may run in 2026)

This course will cover aspects of the common primary health care complaints which may be managed by Emergency Care workers. The course will include clinical approaches and management of common chronic medical conditions, as well as selected topics in travel medicine, and a framework for considering rural and remote practice. The course is aimed at Nurses, Paramedics and Medical Officers who want to improve their knowledge on conditions pertinent to extra-urban placements and deployment, such as on Expeditions, Rigs or Mining Operations in Africa. Assessment will be by coursework (50%) and final assessment (50%).

Year 1/2, Semester 2 – Dr N Docrat, Dr L LaiKing, Dr S Singh, Dr C Cunningham

Management and Leadership in Healthcare – FCE6028S (may run in 2026)

This course introduces the candidate to both the theory and practicalities of effective management and leadership in healthcare in general and the emergency department in particular. Delegates will develop an understanding of the principles of leadership and management which they can use to improve the care delivered in their own environment and beyond, focusing on managerial competencies, basic financial tools and techniques, principles of human resource management, management and leadership styles, team dynamics, conflict handling strategies and leadership in a crisis. Workplace management or leadership experience within the preceding 24 months is advantageous. A **compulsory** weeklong contact session will be held in August. Assessment will be by coursework (60%), and a final examination (40%).

Year 1/2, Semester 2 – Course co-ordinators: TBA

Candidates will be equipped to develop and run a quality improvement project at facility level. Working through 2 improvement projects, candidates will gain practical experience in improvement science, with topics including: systems thinking, prioritising focus areas, problem definition and analysis, creating an improvement project charter, selecting and testing possible solutions, using data for improvement, methodology and tools (including Lean and IHI methodology), working with teams, navigating obstacles, change management and sustainability. The course will also include an introduction to quality improvement research, coaching and models for the spread of initiatives beyond the facility.

Assessment comprising coursework assignments (40%), improvement project (30%) and final exam (30%).

Year 1/2 Semester 1 Course Co-ordinator: Dr H Tuffin, Dr K Cohen

Patient Safety — FCE6031F (runs on demand – please enquire)

Candidates will develop an in-depth knowledge of the principles Patient Safety which they can use to improve the care delivered to their own Emergency Centre. Specific topics include systems thinking as it pertains to error, risk assessments, the morbidity and mortality meeting and bedside teaching of error in EM as well as the needed governance of the EC. The course also focuses on issues of flow in the EC, the safety implications of overcrowding, and explores some changes that can be applied to improve flow into, through and out of the EC. Assessment will be by virtue of coursework assignments (55%) and a final examination (45%). Year 1/2 Semester 2 Course Co-ordinator: Dr K Cohen, Dr H Tuffin

Global Emergency Care (AEC) – FCE6018W (runs on demand – please enquire)

This second year, the full year course is the keystone to the Global Emergency Care stream, building on the foundations of the HCS course in first year. It will cover aspects of Emergency Care epidemiology and systems both pre-hospitably and in-hospital. The aim is to explore Emergency Care in low resource settings in terms of initiating, developing and maintaining appropriate and adequate systems. Aspects of cost-effectiveness, continuous quality improvement and patient safety will also be covered. Assessment will be by virtue of coursework and assignments, a project and end of semester examinations.

Year 2, Semester 1 and 2 — Course co-ordinators Dr L Lai King, A/Prof W Stassen, A/Prof P Hodkinson, A/Prof C Hendrikse

Disaster Medical Response Training (DisMeRT) – FCE6029S (will run in 2026)

Medical personnel are often called upon to respond across provincial and/or international borders to offer emergency assistance and are faced with providing care in an often difficult or hostile environment. This course will address some of the issues and skills that such a response may require, including INSARAG, medical considerations in an Urban Search and Rescue environment, basic veterinary and dentistry skills as well as selective primary health care considerations, amongst others. *Entry requirement for this course is the successful completion of the Disaster Medicine course*. The **compulsory** contact session (late Sept) will consist of the weeklong DisMeRT Course Assessment will be through coursework assignments (60%), a written assessment on the contact week (20%) and a final oral exam (20%).

Year 2, Semester 2 — Course co-ordinator: Dr W Smith

Event & Expedition Medicine (EvExMed) – FCE6042F (runs on demand)

This course will focus on large event planning and on expedition and remote site medical support. Large events are becoming a regular occurrence in cosmopolitan urban centres. Correct medical preparedness and response planning is paramount to the success of these events, addressing the specific requirements per nature of event (e.g. rock concert vs. horse race) and coordination with other services, while not overcapitalising on resources. The expedition and remote site medical support component will focus on equipment for expeditions into various terrains, communication solutions, as well as evacuation planning. Compulsory attendance at several events and contact days, as well as attending several local events during the semester, will accompany theoretical knowledge. *Year 2, Semester 1 Course Convenor: A/Prof P Hodkinson, Dr W Smith*

Writing & Practising Disaster Plans – FCE6044F & FCE6043S (runs on demand)

These two half semester courses will run through the second year of Disaster Stream. Candidates will learn to write and run all-hazard plans for organizations based on local hazard-risk identification and resources. They will be able to apply the resulting gap analysis in disaster preparedness to the institution, lobbying for and justifying the initial and ongoing financial commitment for plans to be lived rather than remaining pure compliance documents, as well as developing training regimens that will allow for training the plans.

They will learn to schedule and run both table-top exercises, limited and full-scale physical exercises. Assessment by assignment and project (60%) and summative assessment (40%). Year 2, Semester 1 & 2 – Course co-ordinator: Dr Wayne Smith, A/Prof Peter Hodkinson

Critical Care Retrieval and Transport – FCE5000S (will run in 2026)

Critical care retrieval is the stabilisation and transport of a critically ill or injured patient from a location where the patient's healthcare requirements outweigh the diagnostic or treatment cabilities, and/or expertise available, to an appropriate facility where these are available. This course seeks to equip healthcare workers who undertake critical care retrieval and transfer with the knowledge and skills to do so safely across a variety of transport modalities and patient populations.

The course is divided into a series of thematic topic areas that seeks to guide the learner from basic principles of critical care retrieval and transport to more applied content that is

specific to different patient populations (e.g. adult, paediatric and neonatal patients) and different transport modalities (such as ground, helicopter, fixed-wing air ambulance and commercial repatriation). The course focuses on applying core, critical care knowledge to the retrieval and transport environment by moving from principle to practice by using problem-based learning. Embedded within the course is also a five-day contact week that seeks to deepen understanding through case-based learning or simulation. The course is assessed through two in-course assignments and one final written examination or capstone assessment.

Year 2, Semester 2: Course co-ordinator: A/Prof Willem Stassen & Team

TEACHING AND LEARNING

This is a master's level course where emphasis is placed on the student as the primary determinant of their learning. The course does not focus on covering a knowledge-based curriculum but rather teaching the skills of critical appraisal, rational clinical decision making and knowledge translation. The Masters student will need to learn independently to cover the required material.

A problem-based approach will be followed with an emphasis on the emergency care team and the incorporation of evidence-based medicine. Much of the learning will be web based, so access to a computer and the internet is essential.

Each course will have between 2 and 5 contact days per semester. Attendance on these contact days is obligatory in some cases or at least highly recommended in order to pass the course, unless other arrangements have been made with the respective course convenors.

RESEARCH

In order to graduate with an MPhil in Emergency Medicine, each candidate must complete a research project. The grounding of the two Clinical Research courses (CRM 1 & CRM2) will assist the student through the process of developing and completing their project. [Please also see the "General Rules for Master's Degree Studies" in Book 8b of UCT.] The completed project may take the form of a paper submitted to a peer-reviewed journal plus a comprehensive literature review ofthe topic. Written as a dissertation, it should not be more than 20 000 words in length.

A DP requirement for the CRM 1 course will be the successful submission of a two-page research proposal. If candidates wish to finish by the end of year 2, it is however strongly recommended that they aim for the submission of their full research proposal by end-August of year 1, so that the document can proceed through the Emergency Medicine Divisional Research Committee (EMDRC), and Ethics Committees and allow time for funding applications, so that they are ready to start data collecting in year 2 (see details of the process at http://www.emct.info/research-info.html).

MPhil students are only required to be registered for the Dissertation component for **one calendar year** in which they submit their research. We suggest you plan ahead to register only when you will be able to submit by at latest the February following the year you register for the dissertation, or you will pay for this component more than once. You can do a lot of the groundwork for your dissertation before you register, including proposal and ethics submission.

You are required to have a continuous registration to the program – if you break your registration, you will be required to apply to join the program again, and if selected, your continued registration will be contingent upon submitting a full research proposal by the time of registration.

Students are encouraged to apply for research grants to allow them to complete their research and possibly travel to local or overseas congresses to present their results. Further information is to be found under https://uct.ac.za/postgraduate-hub/fees-funding-funding-support/applying-funding.

The Division will fund 2 hours' worth of statistical services towards a dissertation, with the supervisor's endorsement, should this be required.

For information on the Division's Research focus areas and the process of Research in the division, see the Emergency Medicine Divisional Research Policy. (https://health.uct.ac.za/emergency-medicine/emergency-medicine-divisional-research-committee-emdrc)

<u>Please note that the following objectives should be met for the dissertation. A candidate should demonstrate:</u>

- 1. The ability to independently design a research project, to obtain ethical approval, to perform such a project, to present the results and conclusions in a scientific format, and to accept the responsibility and accountability for the performed work.
- 2. A sound and systematic knowledge of the theoretical aspects of the subject matter as defined for the selected research project.
- 3. The ability to work independently on the research project, which requires the appropriate theoretical and practical skills.
- 4. The ability to critically evaluate and utilise a wide range of basic and complex information to solve problems effectively using appropriate methods that are relevant to Emergency Medicine and to communicate knowledge, findings and potential implications to other people.
- 5. The ability to independently apply basic and advanced technical skills and scientific methods using relevant instruments and equipment to conduct sound research that conforms to the relevant legal, safety and bioethical requirements that apply to good practice in the health sciences.

LEARNING PORTFOLIO

A reflective learning portfolio is to be maintained throughout the 2 years of registration. The aim of the portfolio is to encourage mature and reflective thinking about your academic and professional development during this Master's program. A good portfolio should guide your learning. The portfolios are DP requirements for the admission to the final examinations each year.

The portfolio should consist of narratives of scenarios, clinical cases or learning events. These can be both positive and negative. The key aspect should be the reflection of the event in the form of a reflective essay exploring deep understanding of the experience. The purpose of the portfolio is to demonstrate learning, not document a series of experiences.

Tips on Reflection:

- Be specific- what went well/what went wrong/how did you solve this/what effect did this have
- Think about others involved in this incident such as patients, colleagues or teachers
 what were their expectations/reactions?
- What emotions did you experience?
- Be honest It is okay to be wrong sometimes, as long as you learn from it
- What have you learnt from the experience?
- What gaps do you have in your knowledge/skills/professionalism/teamwork/leadership?
- What are your personal goals and learning objectives?

Portfolios should consist of a minimum of 24 reflections, a minimum of 1 per month throughout the 2-year program (12 per year). This means it is advised to continue to gather reflections between the hand-in of reflections at the end of Sept in year one and the start of the new academic year (Oct to Feb) to make the quota.

The portfolio may be kept in an electronic or paper-based format but has to be submitted electronically via Amathuba. The annual evaluation will occur $^6/_{52}$ before the final examinations and a pass must be obtained to achieve the DP requirement for the final examinations for that year.

Please see the Amathuba tab "MPhil EM Portfolios" which you will be joined to at registration for more information, ideas and examples.

SUPERVISION

Students on the MPhil will need to find their own supervisors for their topics of research, as the expertise needed for specific subject areas may not necessarily reside within the Division. Students will need to approach, or the Division will assign a university internal, or "administrative" supervisor for purposes of guiding the student through the processes required to pass this part of the Masters Dissertation, once the student has committed to a research topic, has passed the one-page summary and is busy with a full proposal write-up. But the expectation is that each student will seek other co-supervisors as required.

PROGRESSION RULES

Candidates will have to not only follow the general rules laid out by the University (see book 3 - https://uct.ac.za/students/study-uct-handbooks/handbooks), as well as attain the DP requirements and pass subjects before being allowed to re- register in a subsequent year, they will also have to comply with the Divisional progression rules (as referred to above). Areas typically overlooked are the dissertation and the self- reflection portfolio, as well as failing more than one subject.

Applicable Progression Rules for the degree include:

<u>FMC34 Except by permission of the Senate, a candidate registered for a MPhil in Emergency Medicine may be</u> refused <u>readmission if he/she:</u>

- (a) fails half or more of the coursework courses for which he/she is registered in any year of study.
- (b) fails a core coursework course more than once.
- (c) has not submitted a portfolio in compliance with the "Self-reflection Portfolio Guideline" before the start of every new academic year.
- (d) has not submitted, by the beginning of the second academic year of study, an initial, abbreviated dissertation proposal in terms of the guidelines for the programme;
- (e) has not completed the coursework within the first three years of first registration for the degree.
- (f) has not submitted a final research proposal by the beginning of the third year of study since first registration for the degree.
- (g) has had a dissertation proposal rejected three times by the Emergency Medicine Research Committee (EMDRC) as a result of his/her not following the recommendations of the Committee and/ or those of the internal (Divisional) supervisor; and/or
- (h) has not completed the required dissertation within four years of first registration for the degree.

PLAGIARISM¹

Plagiarism is not tolerated as it undermines the academic integrity of the degree and your learning experience. We make use of Turnitin (see more about Turnitin here) for the submission of each and every assignment, the dissertation proposal and your dissertation. Make sure that you reference correctly by referring to the multiple guides available in all the online tabs, as well as off the UCT library site. The Division makes use of the EMJ-modification of Vancouver referencing. You will need to submit a declaration with each assignment and dissertation.

Every student will need to read and acknowledge the UCT and Divisional plagiarism guidelines, rules and information which will be made available to registering students.

We enforce a strict policy and where significant plagiarism is detected in student work, the work will be penalized (up to 100% penalty in severe cases) and a first written warning applied. Any further instances are referred to the faculty disciplinary processes. In line with the University plagiarism policy, as a learning tool, in most of your MPhil assignments you will following submission of your assignment receive a "Turnitin Report" which flags any plagiarism issues. You then have an opportunity to revise and resubmit your assignment if you are still within the deadline for submissions. Check individual

assignment requirements and deadlines.

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¹ This section is modified from: University of Cape Town. Avoiding Plagiarism: A Guide for Students

READING LIST

This reading list is given partly as a prescriptive list as students have historically required, but more as a general reference source for reading material and references for each course.

Please keep in mind that there are countless resources available online (and through the library and as e-resources) and you may well not need a textbook unless you prefer, or the course convenors stipulate that it is a requirement – many students will wait until the course starts unless you are particularly textbook bound in your learning style.

Prescribed Reading (CEC 1&2)

Textbook of Adult Emergency Medicine, revised 4th ed *Peter Cameron, George Jelinek et al* ISBN-13: 978-0443068195

Available online through UCT library

South African Medicines Formulary, latest edition.

(available https://samf-app.com/)

Prescribed Reading (CRM)

Bonita R et al (2006). Basic Epidemiology, 2nd edition. World Health Organization. ISBN 978 92 4 154707 9

Available as an open access resource from http://apps.who.int/iris/bitstream/10665/43541/1/9241547073 eng.pdf

Epidemiology: A research manual for South Africa (Paperback, 3rd Revisededition)

Rodney Ehrlich, Gina Joubert ISBN 9780199059713 Available from Takelot, Loot or Van Schaik

Prescribed Reading (Disaster Medicine)

Disaster Medicine Available online through UCT library

Lee Wallis, Wayne Smith ISBN: 978-0-7021-8670-7

Prescribed Reading (Patient Safety & Flow)

Patient Safety in Emergency Medicine Pat Croskerry, Karen S Cosby ISBN: 978-0-7817-7727-8

Available various booksellers – may be slow – a necessity for the course.

Prescribed Reading (Health Care Systems) Suggest wait for start of course before purchasing

EMS – A Practical Global Guidebook Tintinalli JE, Cameron P, Holliman CJ. ISBN 13 9781-60795-043-1

Chapters: 4; 9; 10

AND, EITHER

Textbook of International Health, 3rd Ed

A Birn, Y Pillay, T Holtz

Oxford University Press, ISBN: 978-9-19-530027-7

Chapters 2; 12

OR

Essentials of International Health Sharma M, Atai A. ISBN 978-0-7637-6529-3 Chapters 1; 11; 12

Prescribed Reading (RCC)

Oh's Intensive Care Manual: Expert Consult, 7th Edition

Andrew Bersten, Neil Soni

Butterworth-Heinemann, ISBN: 978-0-70-204762-6 May be available online, wait start of course beforepurchasing.

Prescribed Reading (Management & Leadership in Healthcare)

Introduction to Business Management.

ISBN: 9790199059829

Authors: Erasmus B, Strydom J, Rudanski-Kloppers S

Publisher: Oxford Edition: 9th (2014)

Management Principles ISBN: 9780702172816

Authors: Smit PJ, Cronje GJ, Brevis T, Vrba MJ

Publisher: Juta Edition: 5th (2015)

Prescribed Reading (Continuous Quality Improvement)

Lean Hospitals: Improving Quality, Patient Safety and Employee Engagement (2nd Edition)*

Author: Mark Graban Publisher: Productivity Press ISBN: 978-1439870433

*Available from Amazon. Also available on Kindle Available through http://www.leanhospitalsbook.com/ or

various online/kindle sources

Prescribed Reading (Education & Training) – available via the UCT online library

ABC of Learning and Teaching in Medicine

Ed Cantillon, Hutchinson, Wood

BMJ Books and BMJ Journal online, ISBN 0727916785

Practical Teaching in Emergency Medicine, 2nd edition Rob Rogers, Amal Mattu et al.

ICDN: 0700470C7444F

ISBN: 9780470671115

(While very informative, buying this book is not required for this course)

Prescribed Reading (Ambulatory Care & Travel Medicine)

WHO International Travel and Health, 2012

Free download available from: http://www.who.int/ith/en/

Oxford Handbook of Tropical Medicine, 4th edition Andrew Brent, Michael Eddleston, Robert Davidson

ISBN: 978-0199-69256-9

South African Medicines Formulary, 11th edition.

ISBN: 978-1-875098-30-9

Event & Expedition Medicine

Oxford Handbook of Expedition and Wilderness Medicine, 2nd Revised edition Chris Johnson, Sarah R. Anderson, Jon Dallimore, Shane Winser, David A. Warrell, Chris Imray, James Moore ISBN-13: 978-0-19-968841-8 Published by Oxford University Press

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Recommended Reading

Books — CEC & RCC

1. Rosen's Emergency Medicine: concepts and clinical practice

John Marx, Robert Hockberger, et al

ISBN: 978-0-323-05472-0

2. Advanced Paediatric Life Support: The Practical Approach, 6th Edition (March 2016)

Advanced Life Support Group ISBN: 978-1-118-94764-7

3. Practical Teaching in Emergency Medicine

Rob Rogers, Amal Mattu et al ISBN: 978-1-4051-7622-4

4. Handbook of Paediatrics, 7th edition

Cassim Motala, Anthony Fugaji, Alan Davidson, Mike Levin

Oxford University Press, ISBN: 978-0195991178

Recommended Books — CRM

5. Essential Epidemiology – an introduction for students and health professionals, 2nd Ed *Penny Webb and Chris Bail*

Cambridge University Press, ISBN: 978-0-5211-7731-3 Available Van Schaik Books

6. How to Read a Paper: The Basics of Evidence-Based Medicine, 5th edition

Greenhalg P

ISBN: 978-1-1188-0096-6

7. Users' Guides to the Medical Literature: A Manual for Evidence-Based Clinical Practice, 3rd Ed

Guyatt et al.

ISBN: 978-0-0717-9071-0

8. Bad Pharma — How drug companies mislead doctors and harm patients

Ben Goldacre

Fourth Estate Publishing, ISBN: 978-0-0073-5074-2

${\bf Recommended\ Book-Health\ Care\ Systems}$

EMS: A practical global guidebook *J Tintinalli, P Cameron, CJ Holliman* PMPH-USA, ISBN: 978-1-60795-043-1,

Recommended Books — Disaster Medicine

 Koenig and Schultz's Disaster Medicine: Comprehensive Principles and Practices K Koenia, C Schultz

Cambridge University Press 2009, ISBN: 978-0-5218-7367-3

Recommended Books — Patient Safety

10. Patient Safety, 2nd edition

Charles Vincent

Wiley-Blackwell / BMJ Books, ISBN: 978-1-4051-9221-7

11. The Human Contribution – unsafe acts, accidents and heroic recoveries

James Reason

Ashgate Publishing, ISBN: 978-0-7546-7402-3

12. Normal Accidents — living with high risk technologies

Charles Perrow

Princeton University Press, ISBN: 978-0-691-00412-9

13. The Goal: A Process of Ongoing Improvement, 3rd edition

Eliyahu M. Goldratt, Jeff Cox

North River Press; ISBN-13: 978-0884271956

Books — Management & Leadership in Healthcare

14. The Opposable Mind — Winning through integrative thinking

Roger Martin

Harvard Business Press, ISBN: 978-1-4221-3977-6

15. Management: It's not what you think

H. Mintzberg, B Ahlstrand, J Lampel

Financial Times – Prentice Hall, ISBN: 978-0-273-71967-0

16. People Management Strategy in Organisations

Edited by Johan Herholdt

ISBN: 978-1-86922-177-5 (available from www.kr.co.za)

17. Managing Performance in Organisations

Edited by Johan Herholdt

ISBN: 978-1-86922-181-2 (available from www.kr.co.za)

18. Managing Change in Organisations

Edited by Johan Herholdt

ISBN: 978-1-86922-178-2 (available from www.kr.co.za)

Books — Continuous Quality Improvement

19. The Improvement Handbook - Models, Methods and Tools for Improvement Associates in Process Improvement

20. The Improvement Guide - A Practical Approach to Enhancing Organizational Performance, 2nd edition *GJ Langley, RD Moen, KM Nolan, TW Nolan, CL Norman, LP Provost*Jossey-Bass (a Wiley Imprint); ISBN: 978-0-470-19241-2

21. The Health Care Data Guide: Learning from Data for Improvement

Lloyd P Provost, Sandra Murray

Jossey-Bass; ISBN-13: 978-0470902585

Books - Event & Expedition Medicine

- 22. Auerbach's Wilderness Medicine 7th edition Paul Auerbach, Tracy Cushing, Stuart Harris. Elsevier Inc 2017. Available in full online through UCT library
- 23. Wilderness Medicine Society Guidelines https://wms.org/research/guidelines

Recommended Reading — Journals

- 1. African Journal of EM (AFJEM)
- 2. EM Clinics of North America
- 3. Emergency Medicine Journal
- 4. Annals of Emergency Medicine
- 5. Academic Emergency Medicine
- 6. Disaster and Pre-hospital Medicine
- 7. Emergency Medicine Australasia

USEFUL LINKS

www.emergencymed.uct.ac.za

www.lifeinthefastlane.com

https://badem.co.za/

EMT podcast

www.emedicine.com

- Divisional Home Page
- great EM blog
- local South African blog and resource
- available on iTunes
- good reference site

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STUDENT ADMIN

During the course of the year, you can download an official letter of enrolment, check your student fees balance, and see which course you have registered for, etc. by visiting: http://studentsonline.uct.ac.za. Be sure to logon using your UCT credentials (student number and password; go to www.icts.uct.ac.za if you have forgotten your password).

You will be allocated a UCT email (<u>studentnumber@myuct.ac.za</u>) and mailbox (Microsoft Office 365) at the time of registration. All UCT communications and teaching material notifications will be sent via this email, and it is your responsibility to monitor this email (or set it up to forward to another email address you monitor). See www.icts.uct.ac.za/myUCT for details.

Please be aware that you are signing a financial commitment when you register at the beginning of an academic year. In that vein, you will need to be mindful of the cut-off dates for registration and re-registration of courses in the Fees Handbook (book 12) downloadable from the main UCT website. If you miss those dates, you may be liable for fines and/or the cost of the course. It is your responsibility to check your own fees account.

In the same vein, if you feel you are unable to complete a course, communicate with the course convenors or programme convenor early. Again, be aware of the last deregistration dates. After that, even if you have informed us, the course will still appear on your academic transcript, with an "AB" next to it, standing for "absent" but counting as a 0%. This is important if you do not wish to contravene the progression rules. The only valid absence for the university is for medical reason. This however needs to be formally applied for in good time ("medical leave of absence"). It never helps to contact us or the university late, after the fact. It remains your responsibility to ensure that you are registered for the correct courses within the appropriate deadlines, although we will do all we can to assist in this process.

It is up to you to familiarise yourself with UCT's <u>general rules and policies</u> (book 3), the faculties plagiarism rules, the divisional progression rules, assignment submission rules, as well as the portfolio and dissertation guidelines.

Please note that you require 180 total credits to graduate. Students who intend to submit their dissertation by the deadline (mid Feb of each year), do not need to reregister if that is the only outstanding academic item. Where a student is required to revise and resubmit a thesis or dissertation the academic fee will be charged per quarter.

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COST OF THE MPHIL DEGREE in 2026

FEES 2026 – see https://www.uct.ac.za/apply/fees/ for details

Every year we have students, particularly non-SADC students, who go through the application process successfully, only to discover the international course fees at the time of application, which they may not be able to afford. So, for transparency, below are some approximate guidelines for the 2026 fees.

MPhil in Emergency Medicine	
(Global Emergency Care Stream)- 2 year programme	
Compulsory Coursework R 43 530	
Two electives varies between R 5 900 and R 9730	
Minor Dissertation (60 credits)	
(Clinical Emergency Care Stream)	
Compulsory CourseworkR 38 92	0
Two electives varies between R 6 500 and R 10 69	
Minor Dissertation (60 credits)	0
(Disaster Medicine Stream)	
Compulsory CourseworkR 40 870	
Two electives @ R 6 130 each R 12 970	
Minor Dissertation (60 credits)	
(Patient Safety & Clin Decision-making Stream A)	
Compulsory CourseworkR 32 430	
Three electives @ R 6 130 each R 19 460	
Minor Dissertation (60 credits)	
(Patient Safety & Clin Decision-making Stream B)	
Compulsory Coursework R 32 430	
One elective R 6 500 - R 9 630	
Minor Dissertation (90 credits)R 38 470	

CODE	NAME	FEE
FCE6007F	Clinical Emergency Care I	R6 490,00
FCE6010F	Resuscitation & Critical Care	R6 490,00
FCE6005F	Clinical Research Methods I	R6 490,00
FCE6006F	Clinical Research Methods II	R6 490,00
FCE6012F	Disaster Medicine	R9 630,00
FCE6042F	Event and Expedition MedicinE	R6 490,00
FCE6044F	Writing Disaster Plans	R3 480,00
FCE6018W	Global Emergency Care	R12 950,00
FCE6013S	Ed & Training in Emerg Care	R6 490,00
FCE6030S	Ambulatory Care & Travel Med	R6 490,00
FCE6009S	Healthcare Systems	R6 490,00
FCE6029S	Disaster Med Response Train	R10 690,00
FCE6028S	Mgt & Ldrship in Healthcare	R6 490,00
FCE6031S	Patient Safety & Flow	R6 490,00
FCE6008S	Clinical Emergency Care II	R6 490,00
FCE6043S	Practicing Disaster Plans	R6 490,00
FCE5000S	Critical Care Retrieval and Transport	R10 400,00

Please note that the fees for international students are different & IAPO clearance is required for international registrations! Please see http://www.uct.ac.za/apply/fees

Detailed fee structures can be obtained from the UCT Fee Handbook. Above is a guideline for 2025 annual fees. (for non-SA students, detailed fee structures can be obtained by IAPO and proforma invoices can be raised upon request or go to https://publicaccess.uct.ac.za/psp/public/EMPLOYEE/SA/c/UCT_PUBLIC_MENU.UCT_PROFORMA_DIST.GBL)

In addition to the above course fees, non-South African students are liable for the following annually:

- SADC students (South African Development Community)
 above course fees PLUS R5600 Admin fee which will need to be paid in full by the end of
 December 2026 for registration in time to join 2026 coursework (Feb 2026)
- 2. <u>International students</u> (including non-SADC African students) above course fees PLUS 5600 Admin fee PLUS <u>International fee</u> (R45 500 non-SADC internationals and R60 900 Internationals) which will need to be paid in full by the end of December 2025 for registration in time to join 2026 coursework (Feb 2026)

INTERNATIONAL TERM FEE – PLEASE RETRIEVE A PROFORMA INVOICE

Application (by September of the preceding year)

The easiest is to apply online through the UCT website - http://applyonline.uct.ac.za/
You will receive the steps to follow from the university once you have applied. Registration follows on from successful application. Once registered, student accounts and course registrations may be checked via PeopleSoft: http://studentsonline.uct.ac.za/

Please do not register for the dissertation if you do not intend submitting it in that year!

If you cannot set aside 18-20 hours a week to work on your Master's for the two years you would be registered, please consider registering for courses only ("occasional student"), rather than the full degree. Contact us for further information!

APPLICATION PROCESS (see http://www.emergencymed.uct.ac.za/em/programmes/mphil)

MPhil (EM) Applications for the full degree to start in Feb 2026 will close **strictly on 30 September 2025** - http://applyonline.uct.ac.za

This is a competitive process and since our program is now well established, we have to turn away some students. We have a rigorous review process and we will review each applicant, considering the qualifications, experience, workplace and motivation. We will ask you to complete a computer literacy test online following your application.

For your application for the full degree (submitted when you apply online) to be considered, you must include the following:

- 1. Curriculum Vitae
- 2. Motivation describing how the MPhil degree will further your career (max 1 page or600 words)
- 3. Copies of your academic transcript(s) and degree certificate(s) (translated if not in English)
- 4. (for non-SA students copy of passport frontpage)
- 5. In some cases, we may request an interview with you could be conducted remotely (zoom/ skype)

<u>International (non SA) Students</u> - please refer to the UCT IAPO website for further information about the process.

For non-SA students you will require clearance from IAPO <u>before</u> you will be allowed to register - in most cases this will require pre-payment (by end Dec 2023) of a substantial fee for the year, and a copy of your passport. If you will be resident in Cape Town for more than 3 months as a student, you will likely require a study visa which has more requirements and takes longer to process - contact IAPO direct)

International Students

All international students will need to obtain IAPO clearance before being allowed to register. This involves full up-front payment of fees, as well as sending through a copy of the passport and a declaration of study (if only coming to Cape Town for contact sessions and exams, you will not need to obtain a student visa). Also see: http://www.iapo.uct.ac.za/.

As the IAPO process may take a considerable amount of time, start this early! Go through the IAPO pre-registration process ASAP: http://www.iapo.uct.ac.za/iapo/intstud/prereg

<u>DO NOT FORGET THE IAPO PRE-REGISTRATION PROCESS AS HIGHLIGHTED ABOVE!</u> CONTACT DETAILS

UCT postgraduate office (applications)
Ms Salega Tape
021 406 6340
Salega.tape@uct.ac.za /

EM MPhil Divisional Administrator: Ms Abigail Seconds 021 650 1828 Abigail.seconds@uct.ac.za

IAPO Enquiries
Ms Lindy Duncan
021 650 5713
lindy.duncan@uct.ac.za