

Submission of Concept Note and Protocol

1) **Submit** Concept Note
(1 page using Concept
Note Template)

2) **Present** Concept to
DRC Committee

DRC Approval

4.1) Reviewer has
questions?

Submit your
answers/ response to
DRC secretary: **Olivia
Langenhoven** at
[olivia.langenhoven@
uct.ac.za](mailto:olivia.langenhoven@uct.ac.za)

4) Protocol sent to
reviewer (Review
Process lasts two weeks)

4.2) Reviewer
Approval

3) **Submit** research
protocol to DRC
(**BEFORE HREC
SUBMISSION**)

5) Protocol + FHS013
form (with signatures)

6) **Submit** HREC